

## Meeting Agenda



Piedmont Authority for Regional Transportation  
Board of Trustees

January 14, 2026  
8:30 AM

107 Arrow Road  
Greensboro, NC 27409

**Happy New Year!!!**



**Agenda Items  
January 14, 2026**

**BOARD OF TRUSTEES**

**Chairperson**

Marikay Abuzuaiter  
Greensboro TAC

**Vice-Chairperson**

Mark F. Richardson  
Rockingham County

**Treasurer**

Steve Carter  
Alamance County

**Secretary**

Dan Besse  
Forsyth County

Skip Alston  
Guilford County

Scott Andree-Bowen  
Winston-Salem City Council

Tim Andrew  
High Point City Council

-Vacant-  
High Point TAC

Beth Kennett  
Burlington City Council

Darrell Frye  
Randolph County

-Vacant-  
Greensboro City Council

-Vacant-  
Winston-Salem TAC

Fred McClure  
Davidson County

Graham Bennett  
Piedmont Triad Airport

Rick Morris  
Stokes County

Vacant  
Davie County

Bob Ward  
Burlington-Graham TAC

Vacant  
Airport Commission of FC

Vacant  
Yadkin County

NCDOT Brd of Transportation  
Mike Fox Div. 7  
Lisa Mathis Div. 8

**Item**

**Page No.**

I)	<b>Call to Order – Roll Call and Ethics Statement</b>	1
II)	<b>Public Speakers signed/registered for public comment</b>	----
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IV)	<b>Report from Board Committee A. Finance Committee</b>	7
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	1) <b>Report of Recommended 2025 PART Board Officers</b>	
	a) <b>Acceptance of recommendations</b>	
	2) <b>Oath of Office for Incoming PART Board of Trustee Member</b>	
	a) <b>Mayor Beth Kennett, City of Burlington</b>	
	3) <b>Resolution Accepting Final FY2024-25 Annual Audit</b>	
	a) <b>Brief presentation, Chad Cook, Forvis Mazars LLP</b>	
	4) <b>Consideration of Quarterly Treasurer’s Report</b>	
	a) <b>FY2025-26 General Budget, Grants Budget, Commuter Resources Budget</b>	
	5) <b>Consideration of Annual NCDOT TDM Grant</b>	
	a) <b>NCDOT Program Resolution</b>	
	<b>B. Old Business</b>	
	1) <b>None</b>	
VI)	<b>Departmental Staff Reports A. Department Staff Reports</b>	16
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VIII)	<b>Adjourn</b>	-----



The Piedmont Authority for Regional Transportation  
Board of Trustees

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Agenda Item No. I  
Page No. 1

Action Requested:

**Call to Order – Roll Call and Ethics Statement**

**Summary of Information:**

**Attachments yes    no X**

**A. Roll Call of attendance and Ethics Statement.**

**Ethics Statement:**

In accordance with the State Government Ethics Act, it is the duty of every PART Board of Trustee member to avoid conflicts of interest. Does any PART Board of Trustee member have any known conflict of interest with respect to any matters coming before the PART Board of Trustee's today?

If so, please identify the conflict and refrain from any participation in the particular matter involved.

Board Vote: Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Vote: For \_\_\_\_\_ Against \_\_\_\_\_



The Piedmont Authority for Regional Transportation  
Board of Trustees

Meeting Date: January 14, 2026

Agenda Item No. III

Page No. 2

Action Requested:

**Consideration of Meeting Minutes**

**Summary of Information:**

**Attachments** yes X no   

The November 12, 2025 meeting minutes are enclosed for PART Board review and approval.

Board Vote: Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Vote: For \_\_\_\_\_ Against \_\_\_\_\_



MEETING MINUTES  
Piedmont Authority for Regional Transportation Board of Trustees

November 12, 2025

**Board Members Present:**

Abuzuaiter, Marikay – Greensboro Urban Area MPO  
Alston, Skip – Guilford County  
Andree-Bowen, Scott – Winston-Salem City Council  
Besse, Dan – Forsyth County  
Butler, Jim – Mayor City of Burlington  
Carter, Steve – Alamance County  
Fox, Mike – NCDOT Board of Transportation  
Hightower, Sharon – Greensboro City Council  
Horn, Mike – Winston-Salem/Forsyth TAC  
Morris, Rick – Stokes County  
Richardson, Mark – Rockingham County  
Ward, Bob – Burlington/Graham TAC  
Wolfe, Martha – High Point TAC

**Others Present:**

Scott Rhine – CEO/General Manager, PART; Tom Terrell, Fox Rothschild, LLP; Mark Kirstner, PART;  
Connie Conklin, PART; Tammy Turner, PART; Regina Gardner, PART; Lisa Huffman, PART

Guests - 2

**I) Call to Order – Roll Call and Ethics Statement**

Marikay Abuzuaiter requested any PART Board members with conflicts of interest to identify those conflicts and refrain from any participation in the matter involved.

**There were no identified conflicts from PART Board members.**

**II) Public Speakers signed/registered for public comment**

There were no public speakers.

**III) Consideration of Meeting Minutes**

The September 10, 2025 PART Board of Trustee meeting minutes were accepted without revisions.

**Motion to accept the September 10, 2025 meeting minutes: Mark Richardson**

**Second: Dan Besse**

**Discussion: None**

**Vote: Unanimous 13 – Yes**

**IV) Report from PART Board Committee**

**A. Finance Committee**

Steve Carter presented the PART Finance Committee met on November 5, 2025 to review the results of the FY 24/25 audit by Forvis Mazars LLP. A full report will be presented by Chad Cook with Forvis Mazars LLP.

**B. Personnel Committee**

Dan Besse presented minor updates were made to the PART Employee Handbook including a change in insurance carrier and policy coverage.

**V) Consideration of PART Board Business Items**

**A. New Business**

**1) Presentation – FY 2024-2025 Annual Audit**

**a) Acceptance of FY 2024-2025 Annual Audit**

Scott Rhine introduced Chad Cook, Director with Forvis Mazars LLP. Mr. Cook reported that, due to the federal government shutdown, the Federal Compliance Supplement has not been released and therefore the compliance section has been excluded from the materials provided to the Board. His presentation focused on the financial components of the audit, and he will brief the Board on the compliance portion once those procedures can be completed. He anticipates a clean audit opinion to be issued, as there were no findings or deficiencies in the financial statements. He also highlighted a revision to GASB standards under which compensated absences now include sick leave as a liability. Mr. Cook concluded with a financial summary indicating that PART maintains an overall strong and healthy balance sheet.

PART Board members discussed vehicle depreciation practices, which vary by vehicle type and applicable FTA grants. Vans depreciate over four years or 100,000 miles, while buses depreciate over twelve years or 150,000 miles.

No vote can be taken by the PART Board at this time because the FY 2024–2025 audit is not final. Once the federal government issues the Compliance Supplement, the compliance section will be completed, and PART can establish the appropriate time for Board action and publish the final audit report.

**2) Consideration of PART Employee Handbook Amendments**

Scott Rhine presented administrative updates were made to the PART Employee Handbook. He noted the update for insurance coverage included a new medical carrier effective July 1, 2025 reflecting new policy coverages.

PART Board member discussion included changes in grooming clarified Fridays as casual dress.

**Motion to amend the PART Employee Handbook: Dan Besse**

**Second: Mike Fox**

**Vote: Unanimous 13 – Yes**

**3) Appointment of Nomination Committee Chair**

Scott Rhine presented to appoint Commissioner Darrell Frye as the nominating committee chair for the 2026 PART Board officer appointments.

**Motion to appoint Commissioner Darrell Frye as the Nominating Committee Chair:**

**Marikay Abuzuaiter**

**Second: Sharon Hightower**  
**Discussion: None**  
**Vote: Unanimous 13 - Yes**

**4) Consideration of 2026 Schedules**  
**a)PART Board Meeting Schedule**

Scott Rhine presented the 2026 PART Board Meeting Schedule. The meeting dates are scheduled for the second Wednesday of the month at 8:30am excluding the months of July and December unless necessary for time sensitive business items.

**Motion to approve the 2026 PART Board Meeting Schedule: Steve Carter**  
**Second: Mark Richardson**  
**Discussion: None**  
**Vote: Unanimous 13 – Yes**

**b)PART Holiday Schedule**

Scott Rhine presented the 2026 PART Holiday Schedule for PART Express, Piedmont Triad Resources Call Center, and PART Administration Office.

**Motion to approve the 2026 PART Holiday Schedule: Mark Richardson**  
**Second: Steve Carter**  
**Discussion: None**  
**Vote: Unanimous 13 - Yes**

**5) Recognition and Appreciation**

Scott Rhine recognized PART Board Members with an award for their time served on the PART Board of Trustees who are stepping down from political office in 2026:

- **Mayor Jim Butler (Burlington)** – served on the PART Board for 9 years.
- **Mayor Mike Horn (Winston-Salem)** – served on the PART Board for 5 years.
- **Councilwoman Martha Wolfe (High Point)** – served on the PART Board for 3 years.
- **Councilwoman Sharon Hightower (Greensboro)** – served on the PART Board for 11 years.

Madam Chair Marikay Abuzuaiter expressed her appreciation for their service and support of the PART Board. She announced she is stepping down as Chair of the PART Board as newly elected Mayor of Greensboro.

PART Board members expressed their appreciation to Scott Rhine, CEO/General Manager and PART staff for their service.

Scott Rhine recognized **Mark Kirstner, Director of Planning**, who is retiring from PART after 17 years of service. Madam Chair Marikay Abuzuaiter presented him with a plaque recognizing his many contributions to PART.

**B. Old Business**  
**None**

**VI) Departmental Staff Reports**

Scott Rhine provided updated information items for Departmental Staff reports and the CEO/General Manager updates that are included in the agenda packet.

- Vanpool leases are increasing.
- On-Demand Micro Transit service has been in operation for one month with positive results as ridership has increased, and the PART app is being utilized.

**VII) Chairperson Report**

Councilwoman Sharon Hightower congratulated Madam Chair Marikay Abuzuaiter as newly elected Mayor of Greensboro.

**VIII) Adjourn**



The Piedmont Authority for Regional Transportation  
Board of Trustees

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Agenda Item No. IV

Page No. 7

Action Requested:

**Report from PART Board Committee**

**Summary of Information:**

**Attachments** yes\_\_no X

**A. Finance Committee**

The Finance committee held a meeting on November 12<sup>th</sup>. Members in attendance included committee Chair Steve Carter, Darrell Frye, Rick Morris and Mark Richardson.

A review of the FY2025-26 quarterly treasurer's reports was provided to the committee. A quarterly treasurer's report will be given to the PART Board of Trustees at the January 14th meeting.

Board Vote: Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Vote: For \_\_\_\_\_ Against \_\_\_\_\_



The Piedmont Authority for Regional Transportation  
Board of Trustees

Meeting Date: January 14, 2026

Agenda Item No. V

Page No. 8

Action Requested:

**Consideration of PART Board Business Items**

**Summary of Information:**

**Attachments yes X no**

**A. New Business**

**1) Report of Recommended PART Board 2026 Officers**

Per our legislation as described within NCGS 160A, Article 27 the first meeting of the calendar year there is to be a election of PART Board Officers – Chair, Vice-Chair, Treasurer and Secretary. Darrell Frye will provide the recommendations of PART Board officers for calendar year 2026.

➤ **PART Board action – Acceptance of recommendations presented**

**2) Oath of Office for Incoming PART Board of Trustee member**

Please join me in welcoming Mayor Beth Kennett, City of Burlington to the PART Board of Trustees.

Mayor Kennett is replacing Jim Butler for the available seat on the PART Board. PART Board legal Counsel Tom Terrell will provide an Oath of Office. Additional information about Mayor Beth Kennett is detailed below.

Mayor Beth Kennett was elected in November 2025. A Burlington resident for more than 30 years, she is deeply committed to strengthening community connections and fostering a city where all residents can thrive.

Kennett serves as the Director of the Center for Congregational Health at Atrium Health-Wake Forest Baptist, where she has worked since 2005 as a coach, consultant, and training facilitator. She is a Professional Certified Coach, credentialed by the International Coaching Federation (ICF), and an ordained minister with standing in the United Church of Christ.

With two decades of experience as an organizational consultant, coach, and facilitator, Kennett has also worked as a pastor, educator, area denominational staff member, and conflict-management specialist. She has developed curriculum in vocation, leadership development, organizational consulting, coaching, and navigating difficult conversations. She holds a Master of Divinity degree and Bachelor of Arts degrees in Music.

Outside of her professional roles, Beth enjoys creative pursuits of all kinds and regularly trains for and competes in track and field events in the Senior Games. She remains actively engaged in community-building efforts that create spaces for connection and belonging.

Kennett is married to her husband, Jim, and they have two daughters, Abi and Emma.

**3) Resolution Accepting the FY2024-25 Annual Audit**

Chad Cook, Director - Forvis Mazars, LLP; presented the FY2024-25 financial audit summary at our November 2025 meeting. With the federal government shutdown active the annual audit could not be finalized.

Since that time in November the federal shutdown has been lifted and Chad will be giving a final report to the PART Board seeking acceptance of the FY2024-25 Annual Audit. Once accepted our auditors will be prepared to submit to the NC Local Government Commission (LGC). Additional information will be provided at the PART Board of Trustee meeting.

- **PART Board action – Approval of Resolution on page 10**

**4) Consideration of FY2025-26 Quarterly Treasurer’s Report**

Connie Conklin, CPA/CFO will provide a quarterly treasurer’s report for the 1<sup>st</sup> quarter financial statements for FY2025-26. Beginning on pages 11-13 is additional information. This material was presented to the PART Board finance committee at their November meeting.

- **PART Board action – Acceptance of the Quarterly Treasurer’s report will be recorded in meeting minutes.**

**5) Consideration of Annual NCDOT Public Transportation Grant Funding**

Scott Rhine will provide additional information at the meeting. The associated Program Funding resolution is an annual document that is needing PART Board approval for the PART CEO/General Manager to submit grants and funding requests to NCDOT – Integrated Mobility Division. Specifically, this is related to the annual TDM/Rideshare grant that PART applies for with NCDOT.

- **PART Board action – Approval of Resolution on pages 14-15**

**B. Old Business**

**None**

**Piedmont Authority for Regional Transportation  
Resolution of the Board of Trustees  
for the Acceptance of the Audited Financial Report  
Fiscal Year Ending June 30, 2025**

**WHEREAS**, there are no findings of deficiency for the audited financial records for Fiscal Year ending June 30, 2025; and

**WHEREAS**, Forvis LLP has proposed no financial statement audit adjustments for the current audit; and

**WHEREAS**, it is the opinion of Forvis LLP that the financial statements present fairly, in all material respects the financial position of the governmental activities, the business-type activities and each major fund of PART in accordance with generally accepted accounting principles.

**NOW THEREFORE BE IT RESOLVED**, the Piedmont Authority for Regional Transportation Board of Trustees recognize that the Audit of the Financial Statements for the Fiscal Year Ending June 30, 2025 be accepted as submitted.

.....  
A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ for adoption of the above resolution, and upon being put to a vote was duly adopted on this 14<sup>th</sup> day of January, 2026.  
.....

I, Mary, PART Chairperson do hereby certify that the above is a true and correct copy of an excerpt for the minutes of a meeting of the Piedmont Authority for Regional Transportation duly held on the 14<sup>th</sup> day of January, 2026.

Approved: \_\_\_\_\_  
Marikay Abuzuaiter  
PART Board Chairperson

Witnessed: \_\_\_\_\_  
Thomas E. Terrell, Jr.  
PART Board Legal Counsel

Attest: \_\_\_\_\_  
Lisa Huffman  
Clerk of the Board

Seal:

# Memorandum

**TO:** PART Board of Trustees  
**FROM:** Connie Conklin, CFO  
**DATE:** January 14, 2026  
**SUBJECT:** First Quarter 2026 Financial Results

## **General Fund**

The General Fund performed strongly in the first quarter. Revenues reached 25.5% of the annual budget, while expenditures totaled 22%, resulting in a \$779,000 surplus prior to transfers. Key contributors included higher-than-anticipated interest income and \$182,000 in unbudgeted, one-time revenue from the sale of the Asbury Church property.

Expenditures remain below budget, with PART Express accounting for approximately 89% of the overall underrun due primarily to lower operational costs, including vehicle operations and fuel expenses.

## **Grants Fund**

The Grants Fund reflects the purchase of two 15-passenger vehicles during the first quarter. An additional two vans are anticipated in Q2, with the remaining seven mini vans expected in Q3. Four of the vans will be utilized for Micro transit services.

## **Commuter Resources Fund**

The Commuter Resources Fund continues to perform well against budget in Q1. Revenues reached 24% of budget, while expenditures were 20% prior to transfers. Lower fuel costs contributed to reduced expenditures. The net effect prior to transfers is an \$8,800 contribution from fund balance.

Overall, first-quarter financial performance is favorable across all funds. Please let me know if you would like a more detailed breakdown of any specific fund or activity.

Respectfully submitted,

Connie M. Conklin, CFO

# GENERAL FUND

**Piedmont Authority for Regional Transportation  
General Fund  
Schedule of Revenue, Expenditures, and Variance Analysis  
For Three Months Ended September 30, 2025 (Q1)**

**General Fund- Revenues**

Source	FY 26	Quarterly		Variance	% of Budget
	Budget	Budget	Q1		
Rental Vehicle Tax	5,674,000	1,418,500	1,401,809	(16,691)	25%
Vehicle Registration Tax	175,000	43,750	45,047	1,297	26%
Operating revenue - Fares	331,500	82,875	83,441	566	25%
FTA - Federal Funds	3,330,480	832,620	824,338	(8,282)	25%
NCDOT - State Funds	756,856	189,214	23,018	(166,196)	3%
Local Government Funds	143,552	35,888	31,009	(4,879)	22%
Auxiliary Funds	30,000	7,500	5,805	(1,695)	19%
Other Agency Revenues					
	820,000	205,000	461,831	256,831	56%
Appropriated (to)/from Fund Balance	776,543	194,136	(778,914)	(973,049)	-100%
<b>Totals</b>	<b>12,037,931</b>	<b>3,009,483</b>	<b>2,097,384</b>	<b>(912,098)</b>	<b>17%</b>

**General Fund- Expenditures**

Department	FY 26	Quarterly		Variance	% of Budget	
	Budget	Budget	Q1			Encumber
Board Of Trustees	39,000	9,750	2,537	-	7,213	7%
Executive Director	264,741	66,185	41,679	28,746	24,506	16%
Finance and Administration	827,650	206,913	216,705	57,334	(9,793)	26%
PART Express	7,788,481	1,947,120	1,680,670	4,538,703	266,450	22%
Marketing & Communications	86,674	21,669	13,750	1,103	7,918	16%
Planning	547,185	136,796	132,039	11,584	4,757	24%
Capital Outlay	33,000	8,250	10,004	-	(1,754)	30%
Transfer to Commuter Resources	2,880	720			720	0%
Transfer to Grants Fund	2,448,320	612,080			612,080	0%
<b>Total General Fund</b>	<b>12,037,931</b>	<b>3,009,483</b>	<b>2,097,384</b>	<b>4,637,470</b>	<b>912,098</b>	<b>17%</b>

# GRANTS FUND

## Piedmont Authority for Regional Transportation Grants Fund Schedule of Revenue, Expenditures, and Variance Analysis For Three Months Ended September 30, 2025 (Q1)

### Grants Fund- Revenues

### Grants Fund- Expenditures

Source	FY26		Quarterly			Department	FY26		Quarterly			% of Budget
	Budget	Budget	Q1	Variance	% of Budget		Budget	Budget	Q1	Encumber	Variance	
FTA - Federal Funds	273,768	68,442	3,552	(64,890)	1%	FTA - Federal Funds	273,768	68,442	7,104	248,532	\$61,338	3%
Transfer from(to) General Fund	2,448,320	612,080		(612,080)	0%	Future Year Encumbrance	1,962,500	490,625	-	1,939,161	\$490,625	0%
Transfer from(to) Commuter Resources	95,252	23,813		(23,813)	0%	LOCAL	581,072	145,268	138,158	73,468	\$7,110	24%
Appropriated (to)/from Capital Reserve Fund Balance		0		0								
<b>Totals</b>	<b>2,817,340</b>	<b>704,335</b>	<b>3,552</b>	<b>(700,783)</b>	<b>0%</b>	<b>Total Grants Fund</b>	<b>2,817,340</b>	<b>704,335</b>	<b>145,262</b>	<b>2,261,161</b>	<b>559,073</b>	<b>5%</b>

# COMMUTER RESOURCES FUND

## Piedmont Authority for Regional Transportation Commuter Resources Fund Schedule of Revenue, Expenditures, and Variance Analysis For Three Months Ended September 30, 2025 (Q1)

### Commuter Resources Fund- Revenues

### Commuter Resources Fund- Expenditures

Source	FY26		Quarterly			Department	FY26		Quarterly			% of Budget
	Budget	Budget	Q1	Variance	% of Budget		Budget	Budget	Q1	Encumber	Variance	
Passenger Fares	585,000	146,250	144,222	(2,028)	24.7%	CR Original	1,150,174	287,544	217,677	21,454	69,867	18.9%
Federal Funds	7,440	1,860		(1,860)	0.0%	CR Call Center	221,565	55,391	54,478	9,941	913	24.6%
State Funds	273,125	68,281	60,110	(8,171)	22.0%							
Local Government Funds	222,000	55,500	58,947	3,447	26.6%							
Other Agency Revenue	17,000	4,250	50	(4,200)	0.3%							
Transfer from General Fund	2,880	720		(720)	0.0%							
Appropriated (to)/from Restricted/Assigned Fund Balance	-	0		0								
Appropriated (to)/from Fund Balance	359,546	89,887	8,826	(81,061)	2.5%	Transfer (to) the Grants Fund	95,252	95,252	0		95,252	0.0%
<b>Totals</b>	<b>1,466,991</b>	<b>366,748</b>	<b>272,155</b>	<b>(94,593)</b>	<b>18.6%</b>	<b>Total CR Fund</b>	<b>1,466,991</b>	<b>438,187</b>	<b>272,155</b>	<b>31,395</b>	<b>166,032</b>	<b>18.6%</b>

# **PUBLIC TRANSPORTATION PROGRAM RESOLUTION**

## **FY 2027 RESOLUTION**

### **Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.**

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by *(Board Member's Name)* \_\_\_\_\_ and seconded by *(Board Member's Name or N/A, if not required)* \_\_\_\_\_ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for “purchase-of-service” projects under the Section 5310 program.

WHEREAS, *(Legal Name of Applicant)* Piedmont Authority for Regional Transportation (PART) hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the *(Authorized Official's Title)\** PART CEO/General Manager of *(Name of Applicant's Governing Body)* Piedmont Authority for Regional Transportation (PART) is hereby authorized to submit grant application(s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I *(Certifying Official's Name)\** Mark Richardson *(Certifying Official's Title)* Chair, PART Board of Trustees do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the *(Name of Applicant's Governing Board)* Piedmont Authority for Regional Transportation (PART) duly held on the 14<sup>th</sup> day of January, 2026.

\_\_\_\_\_  
*Signature of Certifying Official*

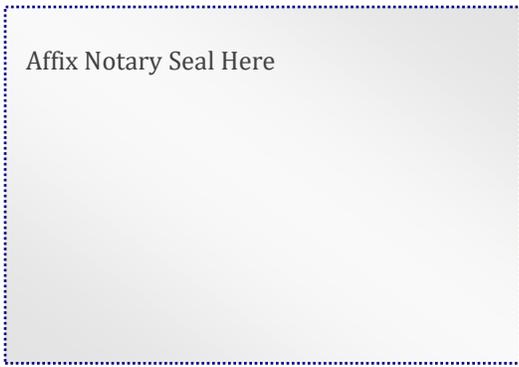
**\*Note that the authorized official, certifying official, and notary public should be three separate individuals.**

**Seal** Subscribed and sworn to  
me *(date)* \_\_\_\_\_

\_\_\_\_\_  
*Notary Public \**

\_\_\_\_\_  
*Printed Name and Address*

My commission expires  
*(date)* \_\_\_\_\_





The Piedmont Authority for Regional Transportation  
Board of Trustees

Meeting Date: January 14, 2026

Agenda Item No. VI  
Page No. 16

Action Requested:

**Department Staff Reports – Information Items**

Summary of Information:

Attachments yes X no \_\_

**CEO/General Manager Updates:**

- **PART Administrative updates**
  - Courtesy FYI – PART Board members will be receiving W-2 forms in the coming weeks.
  - PART Staff have developed and is managing an RFP for Heavy Duty Bus. This RFP includes member agencies from Burlington, High Point and Winston-Salem for 30’, 35’, and 40’ buses. This will be the 3<sup>rd</sup> heavy Duty Bus RFP managed by PART for bus procurement needs.
  - PART has been reviewing and will be making changes with our banking carrier and medical insurance provided.
  
- **PART Planning**
  - The Piedmont Triad Regional Model (PTRM) v6.0 has completed its enhancement and incorporated into local Metropolitan Transportation Plans (MTP). The official model will be adopted in the coming weeks and will serve its purpose for transportation planning by local governments and State DOT.
  
- **PART Vanpool**
  - Updated vanpool leasing groups are on the following page.
  
- **PART Express updates**
  - PART On-Demand Micro transit service expanded its zone further east to include the Guilford college, apartments homes and shopping area.
    - PART App is available for download for Apple and Android devices.
  - Regional Stored Value (Umo) is moving forward and requires full participation from local Cities to be completed and available for riders. Link Transit, WSTA, PART have schedules in place for implementation and availability to transit riders.
  
- **Friendly reminder** – Schedules, Committee’s, Upcoming Business, Etc.
  - PART Board Finance, Personnel and Operations/Planning committees invite all PART Board members to join. Contact Scott with any questions on committee participation.

**Additional Staff reports and PARTiculars publication are on the following pages**

## A Few 2025 Highlights ...

### 2025

#### TDM

#### TRANSPORTATION DEMAND MANAGEMENT

PART and our local MPOs concluded a significant update to the Piedmont Triad model, which encompassed several components, including a Household Travel Survey, revisions to the transportation network and Traffic Analysis Zone (TAZ) boundaries, introduction of a Tour-Based Freight Model, updating of population and employment data, and incorporation of public transportation projects alongside highway initiatives.

#### RIDETHETRIAD.ORG

This regional website celebrated one year live in 2025! The site has continued engagement with Partner Agencies and foot traffic continues to grow. Users can easily navigate to find comprehensive information on various topics, including details on the six transit systems operating within the region, Amtrak services, biking opportunities, interactive maps, and employer resources.

RideTheTriad.org

#### #1

#### VANPOOL

- > PART surpassed all other Vanpool programs in NC.
- > By the end of the fiscal year the Program operated 34 vans, clocked a remarkable 1,538,572 miles on the road, generated 24,737 Vehicle Revenue Hours, and facilitated 135,090 Passenger Trips.
- > Realizing continued growth, going into 2026, PART had 36 vans on the road, with an additional 6 vans ordered to join the fleet.

#### ON-DEMAND MicroTransit

PART's ON-DEMAND MicroTransit launched and quickly realized a steady uptick in ridership. Drawing from that success, PART made the decision to further expand the Zone, to cover 22 square miles. This expansion will reach more businesses and residents, add another college campus into the mix and a connection to an additional Greensboro Transit Agency (GTA) stop.



#### 23 YEARS ON THE ROAD

On September 30, PART Express celebrated our 23rd anniversary of being 'on the road' ... We hosted a **Rider Appreciation Day**, a testament to our commitment to our valued riders. This milestone day featured an exciting gesture of gratitude. Every PART Express ride was free for the entire day, system-wide! For riders coming through the CTC, we also gave away Chick-fil-A biscuits for breakfast and sandwiches for lunch, along with snacks and lots of fun swag!

#### RETIREMENT GOODBYES ... AND WELCOMES.

2025 was filled with a few retirement farewells. PART's Director of Planning, Mark Kirstner retired after 17 years with PART and over 40 years in Transportation Planning in the Triad. We said goodbye to a few of our Board members, Mayor Jim Butler, Councilwoman Martha Wolfe, Mayor Mike Horn, and Councilwoman Sharon Hightower. We also welcomed Graham Bennett, Lisa Mathis, Bob Ward and Scott Andree-Bowen to our Board of Directors.

#### TDM Council

PART established this Council to function as a vital regional connection to foster partnerships focused on ridesharing and the strategic planning associated with it. The group meets quarterly, with an average of 30 members engaging in our meetings. The collective expertise and insights of our partners significantly enrich our discussions and strategies.

## Stepping into 2026.

As we move into 2026, we are thrilled to begin our collaboration with new Board members representing the cities of Burlington and Greensboro, along with the MPOs of High Point and Winston-Salem. This marks an exciting new chapter in our organization as we remain dedicated to enhancing regional cooperation and advancing transportation services throughout the Piedmont Triad.

One of our primary initiatives this year is the expansion of our PART Express Services, adding a route along the I-74 corridor. This expansion is designed to provide greater connectivity and convenience for commuters in the region, ultimately promoting a more efficient and accessible public transportation network. Alongside this, we are rolling out a new fleet of vehicles dedicated to our ON-DEMAND MicroTransit Service, serving the Piedmont Triad International Airport and Surrounding areas. Additionally, we are promoting the benefits of our Umo Fare Payment system, which simplifies the payment process and offers our riders rewards.

We are also moving forward with the launch of a regional mobile fare system for transit across all urban systems in the Triad, branded as *Umo - Piedmont Triad Stored Value*. This innovative fare system is designed to provide greater flexibility and ease of use for our riders, simplifying the payment process and encouraging more residents to utilize public transportation throughout the region. The *Umo - Piedmont Triad Stored Value* initiative has options for expansion to include Amtrak and NC State Employee benefits.

In 2026 PART will take the Lead Agency role for a new five-year contract focused on Heavy Duty Vehicle purchases for PART, Link Transit, Winston Salem Transit Authority and High Point Transit System. This initiative reflects our ongoing commitment to enhancing transportation services and improving the quality of transit infrastructure within our region.

In our commitment to fostering collaboration among various stakeholders, we will continue to engage and grow our TDM Council and continue our College and University Initiative. We are excited to work within the framework of the new Piedmont Triad Regional Model (PTRM), a collaborative effort involving NCDOT and the Triad MPOs. This model aims to enhance our planning capabilities and improve transportation strategies for the future, ensuring that we are well-prepared to meet the needs of our growing community.

In addition to these developments, we are committed to implementing a strong and focused marketing strategy, alongside robust community outreach initiatives. We will continue work on our Transit To Trails Project, connecting transit riders to hundreds of miles of trail systems across our region. These efforts will keep the public informed and engaged with our services, ensuring that everyone is aware of the improvements and options available to them.

Stay connected with us on social media for the latest updates and news.



**PART Vanpool Groups  
January 2026**

	<b>Van No.</b>	<b>Company</b>	<b>Orgin</b>	<b>Destination</b>	<b>To Work Start Time</b>	<b>Arrive Work Time</b>	<b>From Work Start Time</b>	<b>Arrive Home End Time</b>
1	1821	American Airlines	Advance	Charlotte	9:00 PM	10:15 PM	7:00 AM	8:15 AM
2	2452	American Airlines	Kernersville	Charlotte	4:15 AM	6:30 AM	3:00 PM	4:30 PM
3	2460	American Airlines	Welcome	Charlotte	12:45 PM	2:30 PM	11:00 PM	12:30 AM
4	2464	American Airlines	Welcome	Charlotte	5:00 AM	6:45 AM	3:15 PM	4:30 PM
5	2465	American Airlines	Welcome	Charlotte	9:00 PM	10:15 PM	7:00 AM	8:15 AM
6	2466	American Airlines	Welcome	Charlotte	5:00 AM	6:45 AM	3:15 PM	4:30 PM
7	2469	American Airlines	Advance	Charlotte	4:50 AM	6:10 AM	3:10 PM	4:30 PM
8	2455	Cook Medical	Pilot Mountain	Winston-Salem	6:25 AM	7:00 AM	3:30 PM	4:05 PM
9	2456	Cook Medical	Mt. Airy	Winston-Salem	6:05 AM	7:00 AM	3:30 PM	4:20 PM
10	2447	Federal Correctional Facility	Burlington	Butner	6:00 AM	7:00 AM	4:00 PM	5:00 PM
11	1402	Gildan Yarns, LLC	Greensboro, Salisbury	Mocksville	6:00 AM	7:00 AM	7:00 PM	8:00 PM
12	1416	Gildan Yarns, LLC	Cana Va., Mt. Airy, Yadkinville	Mocksville	6:00 PM	7:00 PM	7:00 AM	8:00 AM
13	1711	Gildan Yarns, LLC	Greensboro	Mocksville	6:00 PM	7:00 PM	7:00 AM	8:00 AM
14	1713	Gildan Yarns, LLC	Greensboro	Mocksville	6:00 PM	7:00 PM	7:00 AM	8:00 AM
15	1714	Gildan Yarns, LLC	Greensboro	Mocksville	6:00 AM	7:00 AM	7:00 PM	8:00 PM
16	1718	Gildan Yarns, LLC	Greensboro	Mocksville	6:00 AM	7:00 AM	7:00 PM	8:00 PM
17	1719	Gildan Yarns, LLC	Greensboro	Mocksville	6:00 AM	7:00 AM	7:00 PM	8:00 PM
18	1823	Gildan Yarns, LLC	Greensboro	Mocksville	5:30AM	7:00AM	7:00PM	8:30PM
19	1925	Gildan Yarns, LLC	Greensboro	Mocksville	6:00 PM	7:00 PM	7:00 AM	8:00 AM
20	1931	Gildan Yarns, LLC	Greensboro, Salisbury	Mocksville	6:00 AM	7:00 AM	7:00 PM	8:00 PM
21	1922	Herbalife	Cary	Kernersville	6:30 AM	8:00 AM	5:00 PM	6:30 PM
22	1939	Herbalife	Cary	Kernersville	6:30 AM	8:00 AM	5:00 PM	6:30 PM
23	2458	IFB Solutions	High Point, Lexington, Thomasville	Winston-Salem	6:00 PM	7:30 AM	5:30 PM	7:00 PM
24	2459	IFB Solutions	N. Wilkesboro, Yadkinville	Winston-Salem	6:00 AM	7:30 AM	5:30 PM	7:00 PM
25	2454	Industries Of the Blind	Winston-Salem	Greensboro	6:00 AM	7:30 AM	5:30 PM	7:00 PM
26	1945	Industries Of the Blind	Eden, Reidsville	Greensboro	5:45 AM	7:15 AM	4:00 PM	5:45 PM
27	2468	Industries Of the Blind	Lexington, Thomasville	Greensboro	4:45 AM	7:15 AM	4:00 PM	7:45 PM
28	2457	Industries Of the Blind	Kernersville, High Point, Archdale	Greensboro	4:45 AM	7:15 AM	4:00 PM	6:45 PM
29	2453	Industries Of the Blind	Winston-Salem	Greensboro	5:30 AM	7:30 AM	4:30 PM	6:30 PM
30	2473	Industries Of the Blind	Winston-Salem	Greensboro	5:30 AM	7:30 AM	4:30 PM	6:30 PM
31	2461	Lowe's Home Improvement	Wilkesboro, Yadkinville	Mooresville	6:15 AM	7:30 AM	4:00 PM	5:15 PM
32	2462	Lowe's Home Improvement	N. Wilkesboro, Yadkinville	Mooresville	6:15 AM	7:30 AM	4:00 PM	5:15 PM
33	1944	Lowe's Home Improvement	Hamptonville	Mooresville	6:15 AM	7:30 AM	4:00 PM	5:15 PM
34	2451	Veterans Administration	Graham	Durham	6:30 AM	7:30 AM	4:00 PM	5:00 PM
35	2450	Veterans Administration	Burlington	Durham	6:00 AM	7:15 AM	3:30 PM	4:30 PM
36	2446	Veterans Administration	Greensboro	Salisbury	6:30 AM	7:30 AM	4:00 PM	5:15 PM



The Piedmont Authority for Regional Transportation  
Board of Trustees

Meeting Date: January 14, 2026

Agenda Item No. VII

Page No. 20

Action Requested:  
**Chairperson Report**

Summary of Information:

Attachments yes\_\_ no X

PART Chair, Abuzuaiter will provide additional updates and news to the PART Board.

Board Vote: Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Vote: For \_\_\_\_\_ Against \_\_\_\_\_