Board Members Present:
Abuzuaiter, Marikay – City of Greensboro TAC
Austin, Kevin – Yadkin County
Besse, Dan – City of Winston Salem
Butler, Jim – City of Burlington
Coleman, Carolyn – Guilford County
El-Amin, Fleming – Forsyth County
Frye, Darrell – Randolph County
Fox, Mike – NCDOT Board of Transportation
Grimes, Neal – City of High Point TAC
Hightower, Sharon – City of Greensboro
Holms, Michael – City of High Point
Horn, Mike – Winston Salem/Forsyth TAC
Mengert, Paul - PTAA
Morris, Rick – Stokes County
Perkins, Andrew – NCDOT Board of Transportation
Richardson, Mark – Rockingham County
Truell, Don – Davidson County
Williams, Lenny – Burlington-Graham TAC

Others Present:
Terry Anderson, PART; Connie Conklin, PART; Sabrina Glenn, PART; Mark Kirstner, PART;
Toneq’ McCullough, City of Winston Salem; PART; David Morris, PART; Scott Rhine, PART;
Tom Terrell Jr., Fox Rothschild; Tammy Turner. PART.

Chair Dan Besse explained the virtual meeting conducted under the authority that the General
Assembly has provided under Statutes §160A-639 and §160A-639(22) with regards to the
current state of emergency due to COVID-19.

I) Call to Order: Roll Call of Teleconferencing.
A roll call was taken, and a quorum established with 18 members of the PART Board in
attendance.

Motion to adopt the Resolution for Teleconference and Electronic meeting for September 9, 2020: Neal Grimes
Second: Sharon Hightower
Discussion: None
Vote: 18-Yes / 0 – No
Mike Fox and Michael Holmes left the PART Board meeting and Leonard (Lenny) Williams entered the meeting.

II) Overview of Meeting Process and Procedures
Scott Rhine encouraged everyone to keep their audio on mute to allow agenda items to be explained; then will open for discussion giving everyone an opportunity to speak.

III) Public Speakers registered via contactus@partnc.org
Chair Dan Besse asked if anyone had contacted PART to register as a speaker from the floor. Mr. Rhine indicated that no one had. Mr. Besse then asked if anyone who called in wanted to speak. There were none.

IV) Consideration of Meeting Minutes
There were no corrections or additions for the August 12, 2020 PART Board of Trustees meeting minutes.

Motion to accept the August 12, 2020 meeting minutes: Darrell Frye
Second: Jim Butler
Discussion: None
Vote: 18-Yes / 0-No

V) Consideration of Board Business Items
A. New Business
1) Acceptance of FY2020 4th Quarter Treasurers Report
General Fund revenues are at 101.7% of budget for FY2020. Revenues exceeded the budget largely due to Cares Act funding that offset the shortfall in local revenues generated by Rental Vehicle Taxes. Expenditures finished the year at 79.8% of budget stemming from lower fuel costs, fewer maintenance/repair costs, freight study delay, and the early completion of the Mitigation 40 project. The net effect of Revenues exceeding Expenditures including transfers at June 30, 2020 is at $2,180,655 contribution to fund balance.

Grants Fund revenues and expenditures reflect the purchase of 6 LTV’s, 4 Buses, and 16 Vans, and 2 Shelters. The Grants Fund budget is in balance at June 30, 2020.

Commuter Resources Fund revenues are at 79.3% od budget with total expenditures at 62.5%. The shortfall in Revenues are a result of lagging Vanpool leases, and early termination of the Telematics Project. Expenditures for the CR – Original are at 58.5% of budget due to lower fuel price, termination of the Telematics project, and lower insurance premiums. Call Center
departmental expenses ended the year at 82.8% due to position vacancy. The net effect of Revenues over Expenditures including transfers at June 30, 2020 is a $72,952 contribution to fund balance.

Motion to accept the FY2020 4th Quarter Treasurers Report: Kevin Austin
Second: Mike Horn
Discussion: None
Vote: 18-Yes / 0-No
Fleming El-Amin arrived in the meeting and voting.

2) FY2020-21 Budget Ordinance Amendment
a) PART General Fund Budget:
Mr. Rhine stated Cares Act Funding was not included in the adopted FY21 budget. Adding the Cares Act funds has altered revenues with an increase of 3.6 million which will be applied to operations. State maintenance assistance funds from NCDOT, has been removed from our existing budget, and we are working with NCDOT to see if we are eligible to receive other Cares Act funds from the State Administrators, adding there are no replacement funds for SMAP dollars. With received notification of funding for our Household Survey related to our interlocal agreement made with the City of Greensboro in June, those funds have been removed from NCDOT. That revenue and expenditures has been removed from our existing budget. Once we know funds are available for a Household Survey we will revisit. There were no questions or comments.

Motion to approve PART General Fund Budget amendment: Carolyn Coleman
Second: Fleming El-Amin
Discussion: None
Vote: 18-Yes / 0-No

2b) PART Grants Fund Budget:
Mr. Rhine stated; due to COVID19, planned Capital purchases such as replacement vans were removed for the current year budget until our vanpool program can be rebuilt. Additional revenue was added for a grant award from the VW settlement for a charging station with 100% reimbursement and no local match for the upcoming fiscal year. We have established 10 buses and have 6 buses on order; additional changes will be addressed as they arise. All expenses are adjusted for all Capital purchases. There were no questions or comments.

Motion to approve PART Grants Fund Budget amendment: Fleming El-Amin
Second Darrell Frye
Discussion: None
Vote: 18-Yes / 0-No

3) NCDEQ-DAQ – VW Settlement Award
Mr. Rhine stated: for documented procedural purposes, we are asking the PART Board of Trustees to authorize the Executive Director to sign the agreement to receive funds from the VW settlement for an electric charging station which is required by Department of Environmental
Quality, Division of Air Quality (NCDEQ-DAQ) and comply with US Environmental Protection Agency standards.

Motion to authorize the Executive Director to execute NC Department of Environmental Quality of Air Grant Agreement forms: Jim Butler
Second: Marikay Abuzuaiter
Discussion: None
Vote: 18-Yes / 0-No

B) Old business – None

VII. Departmental Staff Reports
A. Department Staff Reports
  Mr. Rhine added we will bring back to the Board updated Capital plans with discussion from our Operations and Planning Committee as there are adjustments related to COVID19. We have work that will continue with NCDOT for lost state funds and we will let the Board know what we have been able to secure and what funds are not available. Revenues and expenses will be looked at continually. There were no other comments.

  Mr. Besse stated the next meeting is virtual on Wednesday, October 14, 2020. Mr. Besse added the Operations and Planning Committee meets today and all are welcome to attend, he thanked the Board for their presence and participation, as well as the PART staff for their thorough job of preparation for the Board meeting.

Adjourned: 9:06am.