

## HIGHLIGHTS

---

1. Westat shared their schedule for Weighting and Expansion Factors and Final Report Delivery
2. Model Team by consensus agreed to recommend “Stantec” to the Executive Committee for Estimation/Calibration/Validation project

## AGENDA TOPICS

---

### Agenda topic **Program Updates** | Presenter *Mark Kirstner*

1. Household Travel Survey Schedule
  - a. Weighting and Expansion Factors – Interim weights to be delivered by end of next week (8/4)
    - i. We’ve computed the base weights, imputed at the household level, and raked at the household level
    - ii. Currently working on the person level imputation and the person level raking
    - iii. Feedback due on 8/18
  - b. Final Report – Feedback from PTRM team expected by 7/21
    - i. Draft final report delivered on 7/21
    - ii. Feedback due on 8/11
    - iii. Final report to be delivered on 8/25
  - c. Final Dataset – to be delivered on 8/25
    - i. Final dataset with weights and expansion factors to be delivered on 8/25
2. Estimation/Calibration/Validation Project Firm Selection
  - a. Interviews of Firms (i.e., Caliper, Stantec, and Corradino Group) were conducted on July 18, 2023.
  - b. Discussions
    - i. Stantec had the best understanding of the overall project (i.e., our concerns regarding expanded area) and their expertise including the project manager dominated the others.
    - ii. Caliper had strength in utilizing the model as they own the TransCAD software. However, their suggestions in modeling (e.g., machine learning for Trip Generation) are still in premature stage to be implemented in our model – forecasting capability has not been proved. In addition, the work plan heavily relies on the project manager.
    - iii. Corradino group had strength in Freight modeling. However, their understanding of the overall project did not stand out. In addition, prior experience with Corradino group was unsatisfactory.
  - c. Final Firm Selection
    - i. Based on the scores submitted, the model group made a consensus to select “Stantec” and the firm will be recommended to the Executive Committee.

*End of Meeting.*