

MINIMUM CRITERIA DETERMINATION CHECKLIST

The following questions provide direction in determining when the Department is required to prepare environmental documents for state-funded construction and maintenance activities. Answer questions for Parts A through C by checking either “Yes” or “No”. Complete Part D of the checklist when Minimum Criteria Rule categories #8, 12(i), or #15 are used.

Highway Division:

TIP Project No.:

State Project No.:

County:

Project Location: SR-_____ US. Hwy-_____ I-_____ Other:

Road Name:

Project Description:

Estimated Completion Date:

Anticipated Permit or Consultation Requirements:

Special Project Information:

PART A: MINIMUM CRITERIA

YES **NO**

Item 1 to be completed by the Engineer.

1. Is the proposed project listed as a type and class of activity allowed under the Minimum Criteria Rule in which environmental documentation is not required?

If the answer to number 1 is “no”, then the project does not qualify as a minimum criteria project. A state environmental assessment is required.

If yes, under which category? _____

If either category #8, #12(i) or #15 is used complete Part D of this checklist.

PART B: MINIMUM CRITERIA EXCEPTIONS

Items 2 – 4 to be completed by the Engineer.

2. Could the proposed activity cause significant changes in land use concentrations that would be expected to create adverse air quality impacts?
3. Will the proposed activity have secondary impacts or cumulative impacts that may result in a significant adverse impact to human health or the environment?
4. Is the proposed activity of such an unusual nature or does the proposed activity have such widespread implications, that an uncommon concern for its environmental effects has been expressed to the Department?

Item 5-8 to be completed by Division Environmental Officer.

5. Does the proposed activity have a significant adverse effect on wetlands; surface waters such as rivers, streams, and estuaries; parklands; prime or unique agricultural lands; or areas of recognized scenic, recreational, archaeological, or historical value?
6. Will the proposed activity endanger the existence of a species on the Department of Interior's threatened and endangered species list?
7. Could the proposed activity cause significant changes in land use concentrations that would be expected to create adverse water quality or ground water impacts?

- | | YES | NO |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| 8. Is the proposed activity expected to have a significant adverse effect on long-term recreational benefits or shellfish, finfish, wildlife, or their natural habitats | <input type="checkbox"/> | <input type="checkbox"/> |

If any questions 2 through 8 are answered “yes”, the proposed project may not qualify as a Minimum Criteria project. A state environmental assessment (EA) may be required. For assistance, contact:

Manager, Project Development and Environmental Analysis Branch
P. O. Box 25201
Raleigh, NC 27611
(919) 733 –3141
Fax: (919) 733-9794

PART C: COMPLIANCE WITH STATE AND FEDERAL REGULATIONS

- | <i>Items 9- 12 to be completed by Division Environmental Officer.</i> | YES | NO |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| 9. Is a federally protected threatened or endangered species, or its habitat, likely to be impacted by the proposed action? | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Does the action require the placement of temporary or permanent fill in waters of the United States? | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. Does the project require the placement of a significant amount of fill in high quality or relatively rare wetland ecosystems, such as mountain bogs or pine savannahs? | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. Is the proposed action located in an Area of Environmental Concern, as defined in the coastal Area Management Act? | <input type="checkbox"/> | <input type="checkbox"/> |

- | <i>Items 13 – 15 to be completed by the Engineer.</i> | | |
|--------------------------------------------------------------------|--------------------------|--------------------------|
| 13. Does the project require stream relocation or channel changes? | <input type="checkbox"/> | <input type="checkbox"/> |

Cultural Resources

- | | | |
|---------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| 14. Will the project have an “effect” on a property or site listed on the National Register of Historic Places? | <input type="checkbox"/> | <input type="checkbox"/> |
| 15. Will the proposed action require acquisition of additional right of way from publicly owned parkland or recreational areas? | <input type="checkbox"/> | <input type="checkbox"/> |

Questions in Part “C” are designed to assist the Engineer and the Division Environmental Officer in determining whether a permit or consultation with a state or federal resource agency may be required. If any questions in Part “C” are answered “yes”, follow the appropriate permitting procedures prior to beginning project construction.

PART D:(To be completed when either category #8, #12(i), or #15 of the rules are used.)

Items 16- 22 to be completed by Division Environmental Officer.

- 16. Project length: _____
- 17. Right of Way width: _____
- 18. Project completion date: _____
- 19. Total acres of newly disturbed ground surface: _____
- 20. Total acres of wetland impacts: _____
- 21. Total linear feet of stream impacts: _____
- 22. Project purpose: _____

If Part D of the checklist is completed, send a copy of the entire checklist document to:

Don G. Lee
State Roadside Environmental Engineer
Mail Service Center 1557
Raleigh, NC 27699-1557
(919) 733-2920
Fax (919) 733-9810
Email: dlee@dot.state.nc.us

Reviewed by: _____ Date: _____
 Lead Engineer

 _____ Date: _____
 Division Environmental Officer