

SECTION 9: FORMS AND CERTIFICATIONS

CER 1 Proposer's Checklist

RFP 01-Rolling Stock-2025

Package 1: Technical Proposal

- 1. Letter of Transmittal
- 2. Technical Proposal
- 3. Acknowledgment of Addenda
- 4. Contractor Service and Parts Support Data
- 5. Form for Proposal Deviation, if applicable, (without price data)
- 6. Vehicle Questionnaire
- 7. References and non-priced information (if provided by the Proposer)
- 8. Engineering organization chart, engineering change control procedure, field modification process
- 9. Manufacturing facility plant layout, other contracts, staffing
- 10. Production schedule and other Contract commitments for the duration of this Contract
- 11. Management Plan including Quality Assurance Program

Package 2: Price Proposal

- 1. Letter of Transmittal
- 2. Pricing Schedule (including option buses, spare parts package, engineering, manuals, training, special tools and test equipment)

Package 3: Qualifications Package

- 1. Pre-Award Evaluation Data Form
- 2. A copy of the three (3) most recent audited financial statements or a statement from the Proposer regarding how financial information may be reviewed by the Agency
- 3. Letter for insurance
- 4. Not Applicable
- 5. Form for Proposal Deviation, if applicable, (without price data)
- 6. Proposal Form
- 7. All federal certifications: Buy America Certification, Debarment and Suspension Certification for Prospective Contractor, Debarment and Suspension Certification (Lower-Tier Covered Transaction), Non-Collusion Affidavit, Lobbying Certification, Certificate of Compliance with Bus Testing Requirement, DBE Approval Certification, and Federal Motor Vehicle Safety Standards
- 8. Altoona Testing confirmation documents

Package 4: Proprietary/Confidential Information

- 1. Proprietary/Confidential Information

There may be items in the first three packages that are included in Package 4 because they are considered to be proprietary/confidential information. When this occurs, the Proposer must note that fact in packages 1 through 3.